



**TENTS OR FOOD TRAILERS
ZONING CERTIFICATE APPLICATION**

Xenia Township
8 Brush Row Rd., Xenia OH 45385

Phone: 937-372-0859 · Fax: 937-372-3343 · www.xeniatownshipoh.gov

APPLICANT AND PROPERTY INFORMATION

Name of Property Owner: _____ Phone: _____

Address of Property: _____ City: _____ Zip: _____

Owner Email Address: _____ Parcel Number: _____

Name of Contractor: _____ Phone: _____

Contractor Email Address: _____

FEES:

TENTS/FOOD TRAILERS

First Tent/Food Trailer = \$25.00

First Tent/Food Truck: \$25.00

Additional Tents

Up to 144 Sq. Ft. = \$3.00 each

How many: _____ = _____

<144 but >900 Sq. Ft.= \$10.00 each

How many: _____ = _____

<900 Sq. Ft. = \$25.00 each

How many: _____ = _____

Total: _____ = _____

OTHER INFORMATION REQUIRED:

- Plot Plan including existing buildings
- Copy of Fire-Retardant Certificate, if applicable
- Type of Fire Extinguisher being used by tent /food truck usage

I hereby certify that all of the information supplied in this application and attachments are true and correct to the best of my knowledge, information and belief. I hereby consent to the inspection of the subject property and of any buildings or structures to be constructed thereon by the Township Zoning Inspector. I hereby acknowledge that I understand that if the construction or use described in the zoning certificate has not begun or been substantially pursued within one year from the date of issuance, said zoning certificate shall become null and void.

Date: _____

Applicant Signature (authorized personnel)

This Zoning Certificate will be forwarded to Greene County Building Regulations

NOTE: Refusal of this certificate may be appealed by filing an application within 20 days of denial.

This application has been _____ **APPROVED** _____ **DENIED** for issuance of a Zoning Certificate by the Xenia Township Zoning Inspector.

Date: _____

Xenia Township Zoning Inspector

NO REFUND WILL BE ISSUED FOR ANY REASON

GUIDELINES FOR TENTS:

Tents or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand wind and all elements of weather to prevent against collapsing. All four legs must always be secured either by stakes or sandbags or water bags.

Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted within the tent or located within 10 feet of the tent or membrane structures while open to the public.

Generators and propane tanks shall be separated from tents or membrane structures by a minimum of 10 feet. They shall not be fastened to tents.

Exit signs shall be the internally illuminated or externally illuminated type. Exit signs shall be placed every 100 feet.

The minimum number of visible and accessible portable fire extinguishers with a **current service tag** to be provided in every tent or temporary membrane structure shall be as follows:

- a.) 200-500 sq. ft. of floor area: one (1) extinguisher.
- b.) 501-1,000 sq. ft. of floor area: two (2) extinguishers.
- c.) An extinguisher is required for each additional 2,000 sq. ft. or fraction thereof.

GUIDELINES FOR FOOD TRUCKS

All mobile food units that use or contain a generator or fuel source other than the vehicle fuel tank are required to be separated from buildings or structures by a clear space distance of 10 feet. This does not include awnings and other appurtenances. Mobile food units may be in operation with a clear space distance between other mobile food units of 3 feet.

Propane tanks must be securely fastened at all times.

All mobile food units that operate commercial cooking equipment must have at least two means of egress which are remotely located from each other. The means of egress cannot be smaller than 5.7 square feet.

All mobile food units must have at least one (1) carbon monoxide detection device.

All mobile food units are required to have at least one **(1) 5-pound ABC** portable fire extinguisher. Any mobile food unit that utilizes cooking equipment involving solid fuels or vegetable or animal oils and fats **must also have at least (1) Class K rated portable fire extinguisher.**

Please reference Ohio Department of Commerce, Mobile Food Checklist:

https://www.com.ohio.gov/documents/fire_TB18-002_Mobile_Food_Trucks_with_Checklist.pdf

Types of Fire Extinguishers:

- **Class A** – Fires that involve solid or organic materials, such as wood, plastics, paper, textiles, or coal.
- **Class B** – Fires that involve flammable liquids, such as gasoline, petroleum oil, paint, or diesel.
- **Class C** – Fires that involve flammable gases, such as propane, butane, or methane.
- **Class D** – Fires that involve combustible metals, such as magnesium, lithium, sodium, potassium, titanium, or aluminum.
- **Class K** – Fires that involve cooking oils and fats, such as vegetable oil, sunflower oil, olive oil, maize oil, lard, or butter (typically those used for deep-fat fryers).

