

Xenia Township Board of Trustees – Regular Meeting – July 9, 2026

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Call to Order

Trustee VanDyne called the meeting to order at 6:01 PM.

Roll Call:

Members Present:

- Steve Combs, Trustee
- Scott Miller, Trustee
- Jeremy VanDyne, Trustee Chair
- Jacqueline Robinson, Fiscal Officer

Also Present:

- Alan Stock, Township Administrator
- Ronnie Shaw, Acting Road Superintendent
- Ethan Randall, Road Department
- Tony Albertini, Deputy Chief
- Adam Bistrik, Battalion Chief

Fiscal Officer:

Review of the Monthly Financials

Transfer of \$150,000.00 From STAR

Biannual Audit Update

- Still ongoing

Resolution 2026-101: Accept Amounts and Rates

Trustee VanDyne moved to accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor for 2027, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Accept Amounts and Rates

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-102: Approve Supplemental Certificate of Resources

Trustee Miller moved to approve Supplemental Certificate of Resources as presented by Fiscal Officer for 2026 of \$49,504.26 to 2111 Fire District Fund, Trustee VanDyne seconded. Motion carried unanimously.

Roll Call Vote – Approve Supplemental Certificate of Resources

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-103: Approve Supplemental Appropriation

Trustee VanDyne moved to approve Supplemental Appropriations as presented by Fiscal Officer for 2026 of \$49,504.26 to 2111-760-740-2013, Machinery and Equipment Building Maintenance/Repair, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Approve Supplemental Appropriation

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-104: Approval of Bills

Trustee Combs moved to approve bills as presented, Trustee VanDyne seconded. Motion carried unanimously.

Roll Call Vote – Approval of Bills

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-105: Approval of Payroll

Trustee VanDyne moved to approve payroll as presented, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Approval of Payroll

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-106: Approval Minutes

Trustee Combs moved to approve the minutes of: Regular Trustee Meeting May 21, 2026, Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Approval of Minutes

Trustee	Vote
Jeremy VanDyne	Abstain

Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-107: Approval Minutes

Trustee Miller moved to approve the minutes of: Regular Trustee Meeting June 4, 2026, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Approval of Minutes

Trustee	Vote
Jeremy VanDyne	Abstain
Scott Miller	Aye
Steve Combs	Aye

Fire Department

Resolution 2026-108: Appointment of Pierson Grant

Trustee VanDyne moved to appoint PT /Paramedic FF2 Pierson Grant at \$19.23 p/hr retroactively effective July, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Appointment of Pierson Grant

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-109: Purchase Four Sets of Bunker Gear

Trustee VanDyne moved to accept the bid from Fire Safety Services for \$13,692.00 from 2111-760-740-1201 and create a PO at the appropriate time, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Purchase Four Sets of Bunker Gear

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Awarded an EMS grant in the amount of \$4,055.96 from The State of Ohio Division of EMS

- Will be used for training and equipment

Training Requirements for Brush 52

- Must complete 20 miles of drive time to refresh certification

Incentive and JPR Compliance

- 600 Hours (\$700 earned , or \$1.17 more per hour)
 - Steven Edge
 - Carl Schnieder
 - Annie Malloy
 - Daryle Williams

- Jessica Williams
- 1000 Hours (\$950 - earned an additional \$2.12 more per hour)
 - Jacob Hines

Weekend Incentive and JPR Compliance

- \$300 which is an additional \$2.08 per hours
 - Steven Edge
 - McKenna Hannah
 - Jacob Hines
 - Annie Malloy
 - Sam Maver
 - Danny Schrand

Road Department

Report on Brush 52 New Pump Install

Update on This Season Mowing

Update on Storm Damage and Tree Removal

Update on Repair of Culvert Pipe on Hickman Road

Update on Maintenance on Peterson Road

Resolution 110: Accept Bid from US Contractors

Trustee VanDyne moved to accept the bid from US Utility Contractors of \$61,298.08 for the electrical maintenance at 125 Fairground from 2031-760-720-0000 and 2031-760-790-0000, Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Bid from US Contractors

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution111: Accept Bid from Ray Hensley

Trustee VanDyne moved to accept the bid from Ray Hensley with County Collective Bidding pricing of \$118,581.12 for the attached roads (Parts of North Bickett, Foust Road, South Monroe Siding, Parts of Cooper Road, and Parts of Hoop Road), Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Bid from Ray Hensley

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 112: Accept Bid from S&A Safety

Trustee Van Dyne moved to accept the bid for Road, center – yellow line stripping from S&A Safety with County Collective Bidding pricing of \$24,087.00 from 2011-330-360-0000, Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Bid from S&A Safety

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Update of Various Culvert Pipes to be Replaced in the Township

Update on Various Berming Projects in the Township

Report of Potential Cost to Repave Murray Hill Drive

Guest

Jarrett & Whitney Test, 1149 East Hoop Road

The Test’s own a Septic Company. They say that they have to go to London, Ohio to dump tanks and would like backing from Xenia Township to ask Greene County to allow them to dump at their facilities.

Resolution 116: Letter to Greene County for use of Waste Facilities

Trustee VanDyne moved to write a letter that all Township waste haulers be able to use the Greene County waste facility, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Letter to Greene County for use of Waste Facilities

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

The Test’s also stated that their neighbor has blocked the culvert pipe causing flooding in to their yard and the road. The Road Department, Trustees and Greene County will go look at the problem for a solution.

Pause of Trustee Meeting

- The meeting is paused from 7:46 PM to 7:54 PM

Township Administrator

Update of Completed Work by Copley Construction

Resolution 113: Copley Estimate for Station 51 Repairs

Trustee VanDyne moved to accept Copley estimate for \$17,303.83, From 2111-760-740-2013 for Station 51 repairs/maintenance, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Copley Estimate for Station 51 Repairs

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 114: Abatement of 1068 Hedges Road

Trustee VanDyne moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1068 Hedges Road Resolution Needed M36-0001-0020-0-0024-00, Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Abatement of 1068 Hedges Road

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Resolution 115: Outside Council

Trustee VanDyne moved to create a resolution for outside council from Brostius. Johnson, and Griggs, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Outside Council

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Aye

Financial Snapshot Update

Update of Xenia Township Property Valuation

Update Of M-55 and Future Lot Splits from Expedited Annexations

Update on the Annexation of 0.03 acres on Upper Bellbrook Road

Update on the Annexation of Central State University Under ORC 709.13-16

Remainder of US 68 to Close July 21 to July 23 from Brush Row to Old Springfield

Executive Session:

Trustee VanDyne Moved to Go into Executive Session Under Section 121.22 (G) (1) To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official, Trustee Combs seconded the motion.

Session 8:39 PM to 9:04 PM

Members Present:

- Steve Combs, Trustee
- Scott Miller, Trustee
- Jeremy VanDyne, Trustee
- Jacqueline Robinson, Fiscal Officer

Also Present:

- Alan Stock, Township Administrator

Adjournment:

Trustee VanDyne moved to adjourn at 9:09PM. Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Adjournment

Trustee	Vote
Jeremy VanDyne	Aye
Scott Miller	Aye
Steve Combs	Absent

Xenia Township Board of Trustees

Date Approved: _____

Resolution # 2026-_____

Attest: _____

Jacqueline Robinson, Fiscal Officer

L. Stephen Combs, Absent

Scott Miller

Jeremy VanDyne, Chair

