

# Xenia Township Board of Trustees – Regular Meeting – September 3, 2026

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

## Call to Order

Trustee VanDyne called the meeting to order at 6:30 PM.

## Roll Call:

### Members Present:

- Jeremy VanDyne, Trustee
- Steve Combs, Trustee
- Scott Miller, Trustee
- Jacqueline Robinson, Fiscal Officer

### Also Present:

- Alan Stock, Township Administrator
- Ronnie Shaw, Acting Road Superintendent
- Greg Beegle, Fire Chief

### Guests:

- Brian Lawyer

## Fiscal Officer:

Transfer of \$400,000.00 from STAR for bills/payroll

Early disperse of second tax draw

- a. General           \$25,607.70 waiting for minimum of \$33,185.29 more
- b. Road               \$93,652.81 waiting for minimum of \$195,972.00 more
- c. Fire                \$288.244.39 waiting for minimum of \$303,536.52 more

## Resolution 2026-307: Approval of Bills

Trustee Combs moved to approve bills as presented, Trustee VanDyne seconded. Motion carried unanimously.

### Roll Call Vote – Approval of Bills

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

## Resolution 2026-124: Approval of Payroll

Trustee Combs moved to approve payroll as presented, Trustee VanDyne seconded. Motion carried unanimously.

**Roll Call Vote – Approval of Payroll**

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

**Resolution 2026-125: Approval Minutes**

Trustee Miller moved to approve the minutes of: Trustee Meeting: Regular Minutes, August 6, 2026. Trustee Combs seconded. Motion carried unanimously.

**Roll Call Vote – Approval of Minutes**

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

**Fire Department:**

**Resolution 2026-126 Move to appoint PT FF2/EMT Deacon Dennehy at \$17.93 p/hr effective Aug 19, 2026.**

Trustee Miller moved to appoint PT FF2/EMT Deacon Dennehy at \$17.93 p/hr effective Aug 19, 2026. Trustee Combs seconded. Motion carried unanimously.

**Roll Call Vote – Approval of Deacon Dennehy**

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

**Resolution 2026-127 Move to declare the listed items for structure fire coat/pants/hoods/and helmets obsolete and dispose of based on the best interests of the Department agreed upon the Chief and Township Administrator.**

Trustee VanDyne moved to declare the listed items for structure fire coat/pants/hoods/and helmets obsolete and dispose of based on the best interests of the Department agreed upon the Chief and Township Administrator. Trustee Combs seconded. Motion carried unanimously.

**Roll Call Vote – Approval of obsolete equipment disposal**

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye= |

Possibility of donating obsolete equipment to others.

Resolution 2026-128 Move to accept the annual invoice and create a PO to ImageTrend of \$7,293.04 for software for EMS and Fire Reporting from Sept, 2026 to Aug 31 2027, from 2282-230-319-9999

Trustee Miller moved to accept the annual invoice and create a PO to ImageTrend of \$7,293.04 for software for EMS and Fire Reporting from Sept, 2026 to Aug 31 2027, from 2282-230-319-9999. Trustee VanDyne seconded. Motion carried unanimously.

**Roll Call Vote – Approval of ImageTrend**

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

Incentive and JPR compliance

600 Hours-\$700 earned \$1.17 more per hour worked this year, Elaina Benton; 1000 Hours, \$950 - earned an additional \$2.12 more per hour worked this year, Mckenna Hannah; 1,400 hours \$1,000 (earned an additional \$2.98 more per hour worked this year). 1,800 hours –, \$1,200 (earned an additional \$3.65 more per hour worked this year).

Road Department:

Update on this season’s mowing

Chip Seal update

Should take 2 days next week.

Cost comparisons for Murray Hill Plans

- \$14,250 bid for 12-foot-wide strip down the center.
- It would take the road department 17 days for a 12-foot-wide strip. Cost \$27,367.
- Signage of no parking during road work.
- Asphalt will be completed in-house.
- Roughly total \$42,000

Township Administrator:

Financial Snapshot

- Revenue early draw for road \$33,000 left.
- Local government %122 of where we think we should be.
- Motor vehicle license %109
- Gasoline tax %111
- Road and Bridge needs \$196,000
- MRL rental pays for the taxes and utilities. Waiting for them to pay one more month
- Fire and EMS down \$303,000 because money just came in
- Permissive motor vehicle \$121,000 just under \$10,000
- EMS transport through June \$12,000 more than expected
- Over about \$217,000

911 Dispatch update spreadsheet review

Resolution 2026-129 Move to approve Jim Pile’s final payout after rounding clarification to at or around \$13,081.39.

Trustee Combs moved to approve Jim Pile’s final payout after rounding clarification to at or around \$13,081.39. Trustee VanDyne seconded. Motion carried unanimously.

Roll Call Vote – Approval of Jim Pile’s final payout

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

Discussion of improved security and verification via cameras

This item was tabled to be brought up next Trustee Meeting. Competitive bids should be completed.

Guest, **Brian**

Trustee VanDyne moved to go into Executive Session Under Section 121.22 (G) (1) To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official. Those included in executive session were Trustees only.

Executive Session 7:58 PM to 8:14 PM

Members Present:

- Jeremy VanDyne, Trustee
- Steve Combs, Trustee
- Scott Miller, Trustee

Roll Call Vote – Executive Session

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

Motion to suspend Alan Stock for 30 days effective immediately without pay for insubordination.

Trustee VanDyne moved to suspend Alan Stock for 30 days effective immediately without pay for insubordination. Trustee Miller seconds. Motion fails.

Roll Call Vote – Suspend Alan Stock

| Trustee     | Vote |
|-------------|------|
| Steve Combs | Nay  |

|                |     |
|----------------|-----|
| Scott Miller   | Aye |
| Jeremy VanDyne | Nay |

Adjournment:

Trustee VanDyne moved to adjourn at 8:15 PM. Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Adjournment

| Trustee        | Vote |
|----------------|------|
| Steve Combs    | Aye  |
| Scott Miller   | Aye  |
| Jeremy VanDyne | Aye  |

Xenia Township Board of Trustees

|                                     |                       |
|-------------------------------------|-----------------------|
| Date Approved: _____                | _____                 |
| Resolution # <u>2026-</u> _____     | L. Stephen Combs      |
| Attest: _____                       | _____                 |
| Jacqueline Robinson, Fiscal Officer | Scott Miller          |
|                                     | _____                 |
|                                     | Jeremy VanDyne, Chair |