

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
January 22, 2026 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Jeremy VanDyne called the Special Meeting to order at 6:01 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Jeremy VanDyne, Trustee; Chair, Scott Miller, Trustee, Steve Combs, Trustee, Jacqueline Robinson, Fiscal Office.

In attendance: Alan Stock; Township Administrator, Ronnie Shaw, Acting Road Superintendent, Greg Beegle Fire Chief.

### **FISCAL OFFICER:**

Ms. Robinson presented an update on the biannual State audit.

Ms. Robinson presented a transfer of \$100,000.00 from STAR to the Township's checking account.

Ms. Robinson asked the Trustees to move to approve the bills as presented.

Mr. VanDyne moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2026-021**

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2026-022**

Ms. Robinson asked the Trustees to move to approve Trustee Special Meeting minutes from January 8, 2026.

Mr. VanDyne moved to approve Trustee Special Meeting minutes from January 8, 2026. Mr. Miller seconded the motion. Roll Call: Mr. Combs – abstain, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 2-0.

### **RESOLUTION NO. 2026-023**

### **ROAD DEPARTMENT:**

Mr. Shaw presented an update on the latest snow/ice events.

Mr. Shaw presented an update on the potential need for upstaffing over the upcoming weekend snow event.

Mr. Shaw asked the Trustees to move to accept the Sourcewell quote of \$20,347.44 and create a PO for a 24" High Flow Planer to BobCat of Dayton from 2231-330-599-0000.

Mr. VanDyne moved to approve the Sourcewell quote of \$20,347.44 and create a PO for a 24" High Flow Planer to BobCat of Dayton from 2231-330-599-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-024**

Mr. Shaw asked the Trustees to move to accept the bid from Ace Cutting Equipment for \$10,518.08 and create a PO for an 1800 Series, 24" concrete saw from 2231-330-599-0000.

Mr. Combs moved to approve the bid from Ace Cutting Equipment for \$10,518.08 and create a PO for an 1800 Series, 24" concrete saw from 2231-330-599-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-025**

Mr. Shaw asked the Trustees to move to create a PO to Security Fence Group for \$6,300.00 from 2231-330-360-0000 to replace a guard rail on Brush Row Rd that was destroyed by a single vehicle accident. The driver was not insured.

Mr. VanDyne moved to create a PO to Security Fence Group for \$6,300.00 from 2231-330-360-0000 to replace a guard rail on Brush Row Rd that was destroyed by a single vehicle accident. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-026**

**FIRE DEPARTMENT:**

Chief Beegle presented a discussion on the positive weekend staffing since the incentive has been initiated.

Chief Beegle presented a discussion on the potential need for upstaffing over the upcoming weekend snow event.

Chief Beegle asked the Trustees to move to approve the refurbishing of 25 yo Brush 52 by the Road Department not to exceed \$18,000.00.

Mr. Miller moved to approve the refurbishing of 25 yo Brush 52 by the Road Department not to exceed \$18,000.00. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-027**

Chief Beegle asked the Trustees to move to congratulate PT firefighter paramedic DeShaun Davidson on passing his National Registry and increase his pay accordingly to \$19.23 Effective January 18, 2026.

Mr. VanDyne moved to congratulate PT firefighter paramedic DeShaun Davidson on passing his National Registry and increase his pay accordingly to \$19.23 Effective

January 18, 2026. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-029**

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the 2025 Year End Financial Snapshot. The Trustees would like to discuss the open invoices to Greene County Fairgrounds at the next meeting.

Mr. Stock presented a discussion of the upcoming Central Dispatch Meeting and the potential for increasing pricing. The Trustees would like to discuss this matter at the next Trustee meeting after the Central Dispatch meeting had been held.

Mr. Stock asked the Trustees to move to accept the bid from Boundtree to replace wall mounted and vehicular defibrillators and create a PO for \$11,055.00. \$2,629.00 from 1000-760-790-0000, \$5,797.00 from 2111-760-740-1200, and \$2,629.00 from 2011-760-730-0000. The outdated units are declared obsolete and will be disposed of properly with agreement between the Administrator and Fire Chief.

Mr. VanDyne moved to accept the bid from Boundtree to replace wall mounted and vehicular defibrillators and create a PO for \$11,055.00. \$2,629.00 from 1000-760-790-0000, \$5,797.00 from 2111-760-740-1200, and \$2,629.00 from 2011-760-730-0000. The outdated units are declared obsolete and will be disposed of properly with agreement between the Administrator and Fire Chief. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-028**

Mr. Stock presented three (3) quotes for the new Township website.

Mr. Stock asked the Trustees to move to accept the quote from Winterhoff for Website development at a cost of \$13,906.00; from 1000-110-319-0000.

Mr. Miller moved to accept the quote from Winterhoff for Website development at a cost of \$13,906.00; from 1000-110-319-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2026-030**

**TRUSTEE BUSINESS:**

Jared Jones, 683 Kinsey Road, was present and was able to offer clarify wordage for the website update.

Mr. VanDyne presented a discussion on placing a Road Levy on the ballot. It was discussed to place the levy on the ballot in Spring of 2027 so the Road Department is able to present the amounts of monies necessary to run the department on a daily basis.

Mr. Miller asked for an update on the missing fire hydrant on Wilberforce University property that was presented at the Public Hearing to rezone 902 North Bickett Road. It was stated that the hydrant is owned and operated by Wilberforce University. Chief Beegle went on to state that they are building new dorms there and have plans to place new hydrants in the vicinity, but he will look into it.

The discussion of the annual road ride presented. It was discussed holding the event earlier in the year. It was tentatively scheduled for March 13, 2026, weather permitting.

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 8:28 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Aye. Motion PASSED by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs

Resolution # 2026-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

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Jeremy VanDyne, Chair