

Xenia Township Board of Trustees – Regular Meeting – June 4, 2026

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Call to Order

Trustee Miller called the meeting to order at 6:00 PM.

Roll Call:

Members Present:

- Steve Combs, Trustee
- Scott Miller, Trustee
- Jacqueline Robinson, Fiscal Officer

Members Absent:

- Jeremy VanDyne, Trustee, Chair

Also Present:

- Alan Stock, Township Administrator
- Ronnie Shaw, Acting Road Superintendent
- Greg Beegle, Fire Chief
- Tony Albertini, Deputy Chief

Guest: Tim Dawson, Executive Director Greene County Regional Planning

- They now offer contracted services
- Offered an invitation to attend meetings
- Offered to set up a meeting with Greene County Building Regulations to discuss people receiving Building Permits before obtaining Zoning Certifiactes.

Fiscal Officer:

Update on Biannual Audit

- Will be held on June 24 and 25

Review of Monthly Financials

Transfer of funds from STAR

Resolution 2026-095: Approval of Bills

Trustee Miller moved to approve bills as presented, Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Approval of Bills

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-096: Approval of Payroll

Trustee Combs moved to approve payroll as presented, Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Approval of Payroll

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Fire Department:

Update on recent river rescues

- Had two (2) river rescues, one in Spring Valley Township and one in Sugarcreek Township
- Everyone is safe

Resolution 2026-097: Appointment of Michael VanDyne

Trustee Combs moved to appoint PT FF2 Michael VanDyne at \$16.20 p/hr. effective immediately. Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Appointment of Michael VanDyne

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-098: Appointment of Ian Funk

Trustee Miller moved to appoint PT FF2 Ian Funk at \$16.20 p/hr. effective immediately. Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Appointment of Ian Funk

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Incentive and JPR Compliance

- 600 Hours (\$700 earned , or \$1.17 more per hour)
 - Sam Maver and McKenna Hannah

Road Department:

Update on Mowing

- Finished the South side and will be starting the North
- Mower is broken, in contact with John Deere for service
- Will start weed spraying soon

Update on Catch Basin on Brush Row and Wilberforce Clifton

Update on Electrical maintenance at 125 Fairground

Township Administrator:

Establish Annual Road Ride Date

- June 23 at 7:30 AM

Wilberforce University has officially been accepted to National Register of Historic Places

Update on Copley Construction Renovations

Discussion of installing Security Cameras at all Three Locations

Financial Snapshot

Website Review

Resolution 2026-099: Accept Contract with Collett Propane

Trustee Combs moved to accept Collett Propane one year contract for propane at \$2.129 a gallon. Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Accept Contract with Collett Propane

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Resolution 2026-100: Resignation of Missy Krause

Trustee Miller moved to accept Missy Krause resignation effective July 31, 2026, she would be eligible for rehire. Trustee Combs seconded. Motion carried unanimously.

Roll Call Vote – Resignation of Missy Krause

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Adjournment:

Trustee Combs moved to adjourn at 7:31PM. Trustee Miller seconded. Motion carried unanimously.

Roll Call Vote – Adjournment

Trustee	Vote
Jeremy VanDyne	Absent
Scott Miller	Aye
Steve Combs	Aye

Xenia Township Board of Trustees

Date Approved: _____

Resolution # 2026-_____

Attest:

Jacqueline Robinson, Fiscal Officer

L. Stephen Combs

Scott Miller

Jeremy VanDyne, Chair, Absent