

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
OCTOBER 07, 2021 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings are offered but quorum cannot be met by Zoom.

Chair Steve Combs called the Trustee Meeting to order at 6:00p.m.
All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; and Jacqueline Robinson, Fiscal Officer.

In attendance: Township Administrator; Alan Stock, Road Supervisor; Jim Pile, and Fire Chief Beegle.

FIRE DEPT:

Chief Beegle informed the trustees of the following fire department employees have reached a milestone: Amanda Everett, Brian Miller, Carl Schneider achieved 1,000 hours, Jacob Fife achieved the 600-hour goal during this period. These will be paid out at the end of October/beginning of November they way the pay period falls.

Chief Beegle asked the trustees to accept the Horton Medic Specs and create a P.O. to Horton for \$262,685.56 for the same eventually under the ARPA funds expenditure 1.5. This expenditure information was presented at the last meeting, with the specifications for a new medic, that could be expended to American Rescue Plan Act Funds. A committee of fire department employees, Road department supervisor and Township Administrator, would like to move forward with a bid from Horton for approximately \$262,000 using a state bid contract. Other bids were from Road Rescue and Demers. Mr. Hayes’s office has verified that ARPA funds can be used for purchase of new medic; approximately 14 months to build.

Mr. Combs moved to accept the Horton Medic Specs and create a P.O. to Horton for \$262,685.56 for the same eventually under the ARPA funds expenditure 1.5. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller -aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-154

ROAD DEPT:

Supervisor Pile presented a recap of Summer Road Projects and Fall projects on the list as presented.

Supervisor Pile, presented the first read of annual report of road conditions for GC Highway Engineer. This report lists the township roads and Supervisor Pile has a rating system that historically shows the conditions, repairs, and rating of the roads. This report allows the township to identify which roads should be in the rotation for repair each year.

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TRUSTEES' BUSINESS:

Solar questions – Mr. Combs informed the trustees that the County Commissioners have not publicly announced their decision for the solar project. They do plan to make a public announcement soon.

Mr. Combs and Mr. Stock asked the trustees to allow both of them the authority to approve the direction of the mediation understanding he will bring back the final response to the full Board for approval Move for the CEDA agreement between the Township and Xenia City and allow the Township Administrator to sign such documents.

Mrs. Spradlin moved to allow Mr. Combs with the Township Administrator the authority to approve the direction of the mediation understanding he will bring back the final response to the full Board for approval. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-155

Mrs. Spradlin moved to accept Mediator's terms of mediation for the CEDA agreement between the Township and Xenia City and allow the Township Administrator to sign such documents. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-156

FISCAL OFFICER:

The Fiscal Officer presented the monthly financials.

The Fiscal Officer presented the payroll.

Mrs. moved to accept payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-157

The Fiscal Officer presented the bills.

Mrs. Spradlin moved to accept the bill as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-158

The Fiscal Officer presented minutes for the regular 8.17.21 and for the special trustee meeting on 8.27.21

Mr. Miller moved to accept the trustee minutes from 8.17.21 as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-159

Mr. Miller moved to accept the special meeting from 8.27.21 as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-160

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented information to the trustees to approve a one time, 8% lump-sum premium pay for essential workers “for the elevated health risks they have faced during the public health emergency” as outlined in the ARPA Act (602(g)2 and 603 (g) (2) between from March 2020 to May 2021.

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Mr. Combs moved to approve a one time, 8% lump-sum premium pay for essential workers “for the elevated health risks they have faced during the public health emergency” as outlined in the ARPA Act 602 (g) (2) and 603 (g) (2) between from March 2020 to May 2021, under the ARPA funds expenditure 1.9; for current employees. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-161

Mr. Stock presented information on the State Sunshine Law requirement.

Mrs. Spradlin moved to appoint the Township Administrator to attend on behalf of the elected Officials for the current Ohio Sunshine Laws requirement. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-162

Mr. Stock presented the financial snapshot – Revenue received is over budget and Expenses are on track.

Mr. Stock updated the trustees on the Source water protection inspection results and the Safety Counsel webinar – see attached information provided

Mr. Stock updated the trustees on the Xenia Chamber of Commerce meeting – they have a new chamber president. The city held open forums to discuss the Xenia Square project.

Mr. Stock presented the upcoming Foreclosure list candidates’ taxes \$10K above. There are a few properties located in the township; township can work with the auditor’s office to be proactive about the upcoming foreclosure’s and the next steps.

Mr. Stock asked the trustee to approve the \$25K to Xenia Township and to disperse such funds via the GC CIC to Emerge in accordance with the 2021-101.

Mr. Combs moved to approve the \$25K to Xenia Township and to disperse such funds via the GC CIC to Emerge in accordance with the 2021-101. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-163

Mr. Stock discussed Wilberforce University outreach to the City of Xenia – the university recently hosted a reception for Mayor Mays, the township was invited, but declined the invite due to a conflict of interest. The township administrator spoke with the representative from Wilberforce, they were unaware that the city does not have jurisdiction or receive tax revenue from Wilberforce university or the residents of Wilberforce.

Mr. Stock informed the trustees that the Zoning Commission will be meeting twice a month until the solar power language has been completed with a letter of conveyance. A new esthetic overlay will be recommended as part of this to require screening to protect the scenic nature of the Township in the future

Mr. Stock asked the trustees to approve the lease agreement at 125 Fairground as approved to as to form with our Lawyer with MRL. Materials Research LLC, and authorizing the Township Administrator to sign the necessary paperwork, the building been discussed.

Mr. Miller moved to approve the lease agreement at 125 Fairground as approved to as to form with our Lawyer with MRL. Materials Research LLC, and authorizing the Township Administrator to sign the necessary paperwork, the building been discussed.

Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-164

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Mrs. Spradlin moved to enter into Executive Session at 5:02 p.m. for R.C. 121.22 (G) (1) to consider the employment, dismissal, or compensation of a public employee and Session 121.22 (G) (8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development. Mr. Combs seconded the motion. Those included were all elected officials and Chief Beegle

Mr. Combs advised they exit Executive Session at 9:52 p.m. and resumed the regular meeting.

Mr. Miller moved to place FT FFII/Paramedic Kelly Hines on unpaid Administrative Leave as he has exhausted all sick and vacation leave on 10.9.21 at 2300 hrs.; and will not earn vacation, sick leave, EDO and insurance. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2021-165

Mr. Miller moved to adjourn at 10:38 p.m. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: 11/18/2021

L. Stephen Combs, Chair

Resolution # 2021-188

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Susan Spradlin, Trustee